



WE ARE LOOKING FOR A GUEST RELATION COORDINATOR AT HOTEL SANDERS

Hotel Sanders is an informal 5-star hotel peacefully located in the historic part of Copenhagen behind the Royal Theatre, and was named Hotel of the Year 2019 by Ahead Awards. Our cocktail bar TATA was named “Best Bar in Copenhagen” at Bartender’s Choice Awards.

We are now looking for Guest Relations Coordinator to join our warm and welcoming Front of House team. Your main priority will be to provide our guests with immaculate service.

You will ensure that they are satisfied and well taken care of with the aim of gaining their loyalty. From assisting them with check-in process and explaining our facilities, to escorting guests to rooms and arranging their whole stays.

You will remain at the guests’ service and response to any requests related to their stay. You will also support Front Desk Team when necessary in order to facilitate the guests’ experience.

In this role, you should be an excellent communicator who can stay positive when facing difficult and complex situations. You should also be reliable and guests-oriented, as you will serve as a primary point of contact for all our VIP-guests.

To become a part of our warm and vibrant home, we are looking for a person who is highly passionate about providing an excellent service experience, has a warm and inviting personality, and has a high sense of responsibility.

Please send your CV to job@hotelsanders.com or kl@hotelsanders.com as soon as possible if you want to be our new colleague with the title “Guest Relation Coordinator + your name in the subject field of the email.

We look forward to hearing from you.

Discover more about Hotel at www.hotelsanders.com and follow us on [instagram.com/hotelsanders](https://www.instagram.com/hotelsanders) or [facebook.com/hotelsanders](https://www.facebook.com/hotelsanders).

